



Board Meeting – NorPen Office, St. Anthony

Date and Time: May 27, 2021, 7:00pm

In person: Gerry Gros (Chair), Brad Johannessen (Vice-Chair), Jackie Randell, Brendan Fitzpatrick, Maggie Chambers, Dale Colbourne, Guy Hurley, Tony Ryan, Darlene Newman, and Kaylie Decker.

Zoom: Garcien Plowman, Mayor Eric Boyd, Krista Rose, and Curtis Richards.

Teleconference: Gloria Barrett

1. **Welcome:** Chair welcomed everyone and called the meeting to order. A special welcome to Mayor of St. Anthony, Eric Boyd, and Curtis Richards.
2. **Concerns Regarding Subregion 1 Landfill.** Brought forward by Mayor Boyd. The discussion of an ongoing issue: The lifespan or lack thereof Subregion 1 is a current problem for our area. There has been minor funding from the province – a small monetary donation to clean landfill but nothing else has been provided at this time. We desperately need more funding. There was a meeting with MMSB – will not be any change in governing. There are obvious concerns due to the lack of help from the province. Hence the suggestion brought forward by the board members – work on establishing pressure by the residents themselves to attract attention of government.
3. **Call to Order –** Chair called meeting to ordered.
4. **Adoption of Agenda:**
Motion 210527-1. Moved by Guy, seconded by Maggie to adopt the agenda. For 10. Against 0. Motion carried.

5. Adoption of NorPen Minutes:**➤ Minutes of Meeting held on April 22, 2021.**

Motion 210527-02. Moved by Brad, seconded by Dale to adopt minutes of the meeting held on April 22, 2021. For 10. Against 0. Motion carried.

6. Business Arising:**Terms of Reference – NorPen Straits Fire Service Committee**

- Chair advised that he spoke with Deanna and Darlene and things are working great. Maggie mentioned the possibility of getting set up for debit and e transfers. Darlene advised that because we deal with commercial banking vs local branches it will take time. However, talked to Scotiabank to get the things rolling.

7. New Business:**A. Landfill Fires**

- On May 4, there was a landfill fire in Subregion 2 in which the Roddickton Fire Department assist and contained the fire. However, if they did not contain the fire quickly the town would have had to remove their equipment due to this is the only fire truck to serve their residents. RCMP advised that this fire could possibly be a purposeful act and recommended cameras. Therefore, there was discussion on a possible setup on surveillance cameras in necessary areas.
- Again, on May 19 we had a fire in subregion 1. In which the St. Anthony Fire Department assisted and quickly contained the fire.
- Situations like these provide a good argument regarding necessary changes to our landfills.
- Darlene noted that in the past the board sent thank you letter and a little token of our appreciation. Chair advised that this be added to the agenda for next finance meeting.
- Darlene also noted damage to equipment to subregion 4 and will add cameras as well as subregion 2.

B. Financial Report

- **Darlene reviewed the finance statements as of May 2021 and advised that we are on target in comparison to 2021, however less that 50% decrease from 2019.**

➤ **Monthly Expense.**

Motion 210527-03. Moved by Tony, seconded by Brendan to pay monthly expenses in the amount of \$17,396.74. For 10. Against 0. Motion carried.

8. Correspondence

A. Meeting with Ben Wiper regarding future business.

- Darlene reviewed minutes of meeting held on May 13, 2021, with Ben Wiper. The goal is to divert organics disposal as Ben would use his ample resources to make this possible.
- One example of this would be a pilot project in Main Brook. NorPen would solely be responsible for collecting the waste.
- This potential partnership with him would have to be at no cost to NorPen.
- We decided to invite Ben Wiper to our next board meeting on June 24, 2021, at 7 p.m.

B. Letter from Stage Cove regarding future business.

- Ron Canning contacted Darlene on May 6, 2021, regarding reminder letter sent to him for overdue balance on account. The board approved to waive Year 2021, but Ron is required to pay for Year 2020. This amount equals to \$90.00.

C. Letter from Gudie Hutchings regarding approval for summer student position.

- Ms. Hutchings wrote a letter to Darlene on May 5, 2021, to state that NorPen has been awarded \$3,406 through Canada Summer Jobs. The student filling this position is Kaylie Decker. Kaylie was introduced to the board members during this meeting on May 27, 2021.

D. Emails regarding waste collection for Mr. Colbourne.

- After being in contact with Mr. Colbourne through previous correspondence there seemed to be no success in satisfying this difficult client. Darlene met with his wife, Judy on the morning of April 28, 2021. All went well as Judy and Darlene agreed on a suitable location near their property for weekly waste pickup.
- Mr. Colbourne sent an email to Darlene on May 5, 2021, using harsh undertones. He clearly was not in understanding of the new location like Judy was. The behaviour from this client is consistently unappealing and therefore, Darlene has stated that

herself and other office employees will no longer be in contact with him.

9. Next Meeting: Thursday, June 24, 2021 – NorPen Office at 7:00p.m.

10. Adjournment: Motion 210527-04. Moved by Guy to adjourn the meeting at 7:45 pm. Seconded by Dale. For 10. Against 0. Motion carried.

A handwritten signature in black ink, appearing to be "Dale", written in a cursive style.